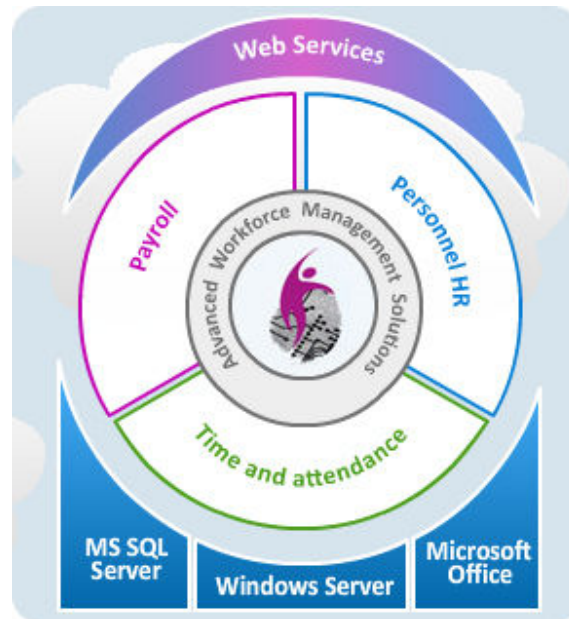


## Perfast Introduction



Perfast Software is an integrated suite of Workforce Management modules including Personnel HR, Payroll, Time&Attendance, and Shop Floor Data Collection which is supplied by Compufast Software Ltd. The Perfast products are state of the art Client Server and web-based applications that are ideally suited to organisations wishing to gain competitive business advantage through the use of technology. Each Perfast module can be implemented in stand alone or integrated mode to create a fully integrated and automatic Workforce Management Solution, at an affordable price. Data Security is of paramount importance and user access is strictly controlled. By using Perfast, significant cost savings can be achieved with the bonus of a short payback period.

### **Perfast Personnel HR**

Perfast personnel HR contains a complete profile of all staff and monitors their progress and development throughout the organisation.

- Manages all staff details from receipt of CV to retirement
- Analyse your employees attendance trends at the click of a mouse
- Maximise the potential of your team through workforce appraisal and training
- Save time on administrative work, with automated letters, Document Management and Notifications.

### **Perfast Payroll**

Perfast Payroll is a flexible multifunctional product, designed so that you meet your Company's statutory requirements and can analyse labour costs.

- Simplify administrative tasks when setting up the profile of a new employee.
- Our Payroll offers flexibility that can bend to the needs of your organisation . Whether with regards to pay cycle frequencies, or the number of companies being accommodated, the product has a "can do" philosophy.
- As a team leader, minimise the time spent on payroll tasks with the use of modules like automatic salary incrementing and cost centre budgeting
- Benefit from the unlimited reserve of payroll history records

### **Perfast Time & Attendance**

Perfast T&A is a sophisticated electronic time management system, that allows managers collect and regulate attendance data.

- You have the ability to track attendance in various ways, from fingerprinting to internet login. Roll Calls are instantaneous.
- Simplify managerial tasks of labour cost analysis, graphical trend analysis, and the manner of dealing with attendance infringements.
- Benefit from the Synchronisation and Integration of the complete Perfast package, which covers you from 'swipe card to pay slip.'
- Make significant savings on your organisation's annual Payroll bill.

### **MS Office**

Utilise the power of the Microsoft Office tool-set with Perfast Workforce Management modules

- Perfast is fully integrated with word, excel and mail thus saving you valuable time.
- The process of administrative work such as letter writing is simplified.
- Use Perfast Document Management to store and archive any type of document, pdf, jpg, tiff, doc, etc.
- Notifications and triggers are automatically issued via email

### **MS Server**

Perfast Workforce Management Systems are powered by Microsoft's latest operating systems.

- MS Server 2008, 2003.
- Windows 7, XP and earlier versions of windows

### **SQL Server**

Perfast Workforce Management Modules are powered by the latest versions of Microsoft's SQL Server Database.

- Facilitates data manipulation using any SQL Server tool.
- Report writing using any SQL Server compatible report writer.
- Easy integration with other SQL Server based applications.

### **Web Services**

Our Web Services provide easy, secure, online access, for both supervisors and employees, to the variety of modules that Perfast has to offer.

- No longer does your HR team need to be burdened with requests for clock-in reports, absence records, pay slips or rosters. Employees can view their own personal details and address administrative tasks online.
- From viewing Company Policy and Procedure, to dealing with requests and infringements, Supervisors from all departments of your company can benefit from the secure online access that Perfast provides.
- Profit from the significant cost savings that can be achieved.